



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

**Called Meeting
Agenda**

Friday, August 31, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order

Called Meeting

- [2.](#) Approval of FY19 Budget and Authorization for Chairman to sign 2019 Budget Resolution
- [3.](#) Authorization for Chairman to sign Special Service District Fund Balance Resolution

Closing

4. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Backup material for agenda item:

2. Approval of FY19 Budget and Authorization for Chairman to sign 2019 Budget Resolution

2019 BUDGET RESOLUTION

WHEREAS, the Board of Commissioners of Putnam County is committed to providing adequate services to its citizens as economically feasible through an official budget process; and

WHEREAS, the Board of Commissioners of Putnam County desires to comply with all requirements of the O. C. G. A.; and

WHEREAS, the Board of Commissioners of Putnam County conducted budget work sessions on July 20, 2018, July 23, 2018, and August 10, 2018, and

WHEREAS, the Board of Commissioners of Putnam County received the 2019 Proposed Budget on July 31, 2018, and

WHEREAS, the proposed budget was published in *The Eatonton Messenger*, the legal organ of Putnam County, on August 2, 2018, and

WHEREAS, the Board of Commissioners of Putnam County conducted a public hearing on August 21, 2018 for the 2019 proposed budget, and.

NOW THEREFORE, the Board of Commissioners of Putnam County hereby adopts the fiscal year 2019 budget for the general fund, special revenue funds, enterprise funds, and the special service district fund as presented in the attached exhibit "2019 Putnam County Budget - EXHIBIT A".

Adopted this 31ST day of August 2018

BOARD OF COMMISSIONERS OF PUTNAM COUNTY

Chairman Stephen Hersey

Attest:

Lynn Butterworth
County Clerk

2019 PUTNAM COUNTY BUDGET - EXHIBIT A

Fiscal Year October 1, 2018 to September 30, 2019

GENERAL FUND

GENERAL FUND REVENUES

Taxes	13,344,390
Licenses and Permits	24,200
Intergovernmental Revenues	388,155
Charges for Services	2,340,150
Fines	211,200
Interest & Miscellaneous	75,000
Transfer from Other Funds	40,000
Appropriation from Fund Balance	647,463
TOTAL GENERAL FUND REVENUES	17,070,558

GENERAL FUND EXPENDITURES:

General Government		Public Safety (continued)	
District Commissioners	195,671	Ambulance Service	1,742,707
Executive Officers	221,294	Coroner	67,891
Board of Elections & Registration	265,094	Emergency Management	31,210
Finance Department	248,004	Total Public Safety	7,810,374
General Administration	320,600	Public Works	1,753,840
Legal Services	125,000	Health and Welfare	
Human Resources	134,100	Health Department	202,105
Tax Commissioner	570,009	Putnam General Hospital	250,000
Tax Assessors	682,747	Putnam Jasper Service Center	16,000
Board of Equalization	18,534	Family & Childrens Services	32,078
Risk Management	240,000	Indigent Burial	1,200
Public Buildings	510,204	Public Transit System	241,830
Regional Development Fees	0	Total Health & Welfare	743,213
Total General Government	3,531,257	Cultural and Recreational	
Judicial		Recreation	910,671
Superior Court	127,125	Uncle Remus Golf Course	237,714
Clerk of Superior Court & Image Acc.	457,825	Total Culture and Recreation	1,148,385
District Attorney	69,791	Development	
State Court	127,743	County Extension Service	46,233
Solicitor's Office	134,564	Planning & Development	50,806
State Court Judge's Office	104,305	Putnam Development Authority	255,760
Magistrate Court	203,929	Total Development	352,799
Probate Court	258,942	TOTAL GENERAL FUND EXPENSES	17,070,558
Juvenile Court	139,482		
Juvenile Prosecutor's Office	18,000		
Public Defender's Office	88,984		
Total Judicial	1,730,690		
Public Safety			
Sheriff and Jail Operations	4,417,912		
Fire Stations & Rescue	1,550,654		

2019 PUTNAM COUNTY BUDGET - EXHIBIT A

Fiscal Year October 1, 2018 to September 30, 2019

SPECIAL REVENUE FUNDS

	<u>Revenues</u>	<u>Expenditures</u>
Law Library Fund	13,500	13,500
Jail Fund	40,000	40,000
Juvenile Services Fund	1,900	1,900
Drug Abuse Education & Treatment Fund	26,600	26,600
Drug Confiscation Fund	15,000	15,000
Federal Forfeiture Fund	3,000	3,000
Emergency 911 Fund	423,037	418,041
Fire Suppression Fund	90,614	90,614
Hotel/Motel Tax Fund	202,875	202,875
Victim & Witness Assistance Program	22,600	8,420
Local Maintenance Improvement Grant	533,445	533,445
Juvenile Prosecutors Fund	192,606	142,825
EIP Grant Fund	150,000	150,000

ENTERPRISE FUNDS

	<u>Revenues</u>	<u>Expenses</u>
Solid Waste Fund	55,000	55,000
Oconee Springs Park Fund	385,525	385,525

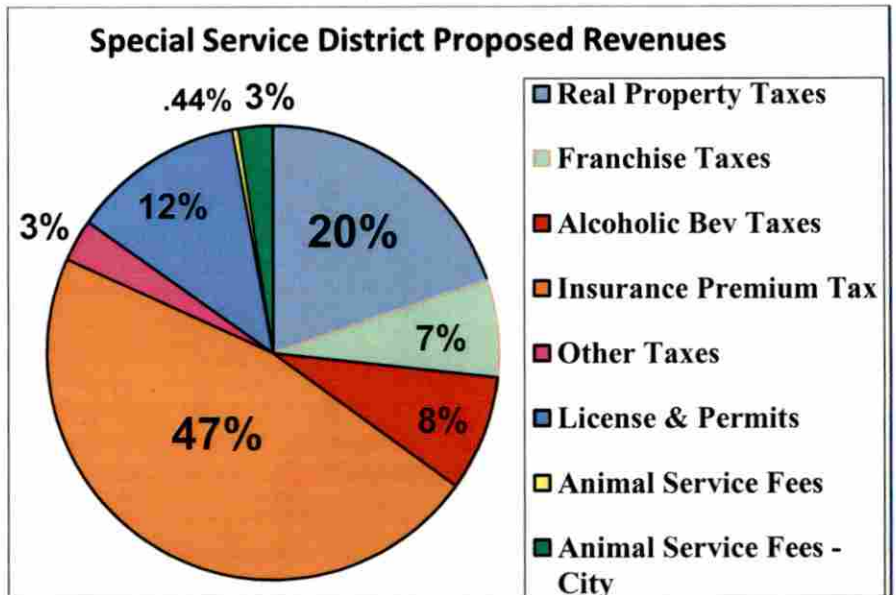
SPECIAL SERVICE DISTRICT FUND

	<u>Revenues</u>	<u>Expenditures</u>
Taxes	1,598,406	
License & Permits	232,100	
Charges for Services	54,236	
Special Service District Revenues	1,884,742	
Regional Development Fees		19,821
Animal Services		226,333
Animal Services - City		46,236
Recyclables Collections		833,356
Senior Citizens Program		30,000
Eatonton Public Library		163,700
Planning & Development & Code Enforcement		565,296
Special Service District Expenditures		1,884,742

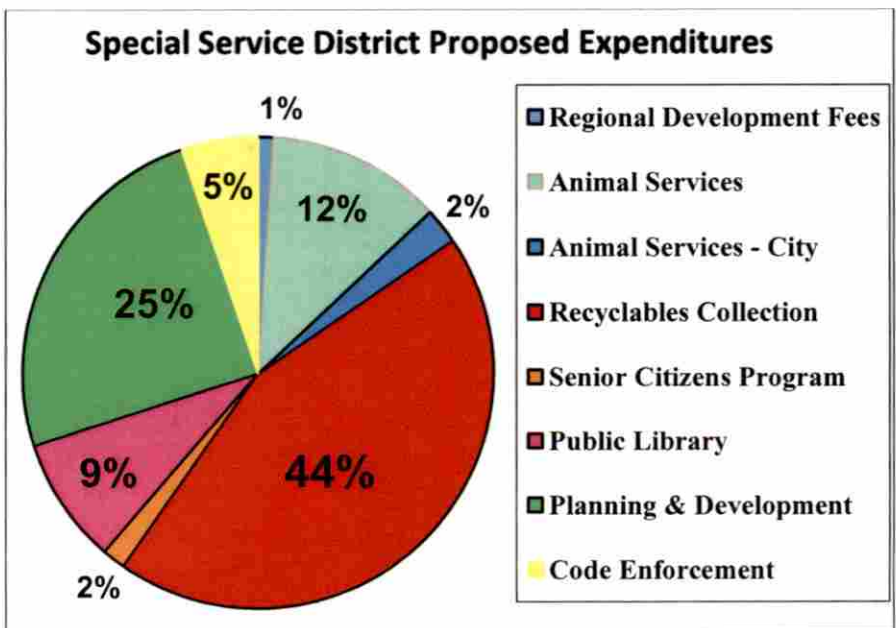
Public Notice

The Putnam County Board of Commissioners has established a Special Service District composed of the unincorporated area of Putnam County to comply with recent agreements between the County and City. The intent of the Special Service District is to ensure services provided primarily for the unincorporated area and services jointly funded with the City are funded with revenues generated from the unincorporated area. After applying revenue generated from these services, the Board of Commissioners need to levy a Special Service District millage rate of .355 to generate \$433,454 in tax revenue. The proposed tax levy on a non-homestead home with a fair market value of \$100,000 would be approximately \$14.20. The millage rate will be set at a meeting to be held at the Putnam County Administration Building, 117 Putnam Drive, Eatonton, GA on September 7, 2018 at 9:00 a.m.

Special Service District Revenues	2019 Proposed
Real Property Taxes	373,619
Franchise Taxes	130,000
Alcoholic Bev Taxes	155,000
Insurance Premium Tax	881,187
Other Taxes	56,600
License & Permits	232,100
Animal Service Fees	8,000
Animal Service Fees - City	46,236
Special Service District Total Revenues	1,884,742



Special Service District Expenditures	2019 Proposed
Regional Development Fees	19,821
Animal Services	226,333
Animal Services - City	46,236
Recyclables Collection	833,356
Senior Citizens Program	30,000
Public Library	163,700
Planning & Development	466,492
Code Enforcement	98,804
Special Service District Total Expenditures	1,884,742



Backup material for agenda item:

3. Authorization for Chairman to sign Special Service District Fund Balance Resolution

SPECIAL SERVICE DISTRICT FUND BALANCE RESOLUTION

WHEREAS, the Board of Commissioners of Putnam County is committed to abiding by the recent intergovernmental agreements with the City of Eatonton, and

WHEREAS, the Board of Commissioners of Putnam County created a Special Service District on July 20, 2018, and

WHEREAS, the Board of Commissioners established a budget for the Special Service District on August 31, 2018, and

WHEREAS, the Board of Commissioners of Putnam County acknowledges that the Special Service District will operate for several months on the insurance premium tax revenue, and

NOW THEREFORE, the Board of Commissioners of Putnam County hereby agrees that a review the 2018 external audit will be performed to determine the proper amount to transfer from the General Fund fund balance to the Special Service District fund balance.

Adopted this 31ST day of August 2018

BOARD OF COMMISSIONERS OF PUTNAM COUNTY

Chairman Stephen Hersey

Attest:

Lynn Butterworth
County Clerk